

Green Gas Levy Annual Scheme Schedule 2023/2024

Version number: 1.1
Issue date: June 2023

The table below sets out an administrative timetable for 2023/2024 and provides suppliers with advance notice of key dates. Suppliers should use this scheme schedule in conjunction with our published guidance and the GGSS Regulations to fully understand their obligations and to ensure they are compliant. Should it be required, we may amend dates that are defined as 'variable' within the GGSS Regulations, however if we do so we will provide at least one month's notice before change takes effect.

Quarterly schedule

	Date we will request meter point data confirmation	Date by which all suppliers must confirm meter point data	Date by which we will request levy payments	Date by which scheme suppliers must have provided levy payments and these have been received in the relevant Ofgem bank account	Date by which we will confirm credit cover requirements and request credit cover due from suppliers for the next quarter	Date by which any requests to amend a letter of credit to extend the duration or increase the value must be received by Ofgem	Date by which scheme suppliers must provide credit cover if required for the next quarter and this to have been received by Ofgem	Date by which any requests for return of excess credit cover in exceptional circumstances must be made*	Date by which we will repay excess credit cover requested through the exceptional circumstance process*	Date by which any requests to amend a letter of credit to reduce the value of credit cover must be received by Ofgem	Date by which scheme suppliers must provide amended letter of credit to reduce credit cover
Quarter 4 2022/2023 (January - March 2023) & lead in to Quarter 1 23/24	12 January 2023 (for period 1/10/2022-31/12/2022)	19 January 2023	30 January 2023	14 February 2023	07 March 2023	n/a	22 March 2023	N/A	N/A	n/a	n/a
Quarter 1 2023/2024 (April - June 2023) & lead into Quarter 2	13 April 2023 (for period 1/1/2023-31/3/2023)	20 April 2023	02 May 2023	18 May 2023	05 June 2023	08 June 2023	20 June 2023	20 June 2023	10 July 2023	24 July 2023	03 August 2023
Quarter 2 (July-September 2023) & lead into Quarter 3	11 July 2023 (for period 1/4/2023-30/6/2023)	18 July 2023	27 July 2023	14 August 2023	04 September 2023	07 September 2023	19 September 2023	19 September 2023	09 October 2023	24 October 2023	02 November 2023
Quarter 3 (October - December 2023) & lead into Quarter 4	10 October 2023 (for period 1/7/2023-30/9/2023)	17 October 2023	26 October 2023	10 November 2023	29 November 2023	04 December 2023	15 December 2023	15 December 2023	10 January 2024	23 January 2024	01 February 2024
Quarter 4 (January-March 2024) & lead into Quarter 1 2024/25	11 January 2024 (for period 1/10/2023-31/12/2023)	18 January 2024	29 January 2024	13 February 2024	01 March 2024	06 March 2024	18 March 2024	N/A	N/A	23 April 2024	02 May 2024

* Applies to Q1-3 only - see guidance for further details of circumstances these may be requested and made within

Annual dates

Date by which we will pay interest accrued on cash credit cover and excess credit cover to all applicable suppliers for scheme year 2022/2023	31 March 2023
Date by which we will pay interest accrued on cash credit cover and excess credit cover to all applicable suppliers for scheme year 2023/2024	28 March 2024
Date suppliers must notify Ofgem of likely exemption in 2023 for the year 2024/2025	25 July 2023
Date by which we will notify suppliers of our determination of whether to grant provisional exemption	31 October 2023
Date suppliers must notify Ofgem of actual exemption for the year 2022/2023	01 July 2023
Date by which we will notify suppliers of our determination whether to grant actual exemption for the year 2022/2023	07 September 2023

Summary of other key time frames for reference

Letter of credit rating	Timeframe within which alternative credit cover must be provided if a letter of credit ceases to be acceptable	Within 14 calendar days
Draw down of credit cover	When credit cover may be drawn down	No earlier than next working day after payment was due
Mutualisation trigger	If mutualisation is triggered, timeframe within which we expect to issue a mutualisation notice	7 to 21 calendar days of payment due date
Mutualisation payment	Timeframe within which a mutualisation payment must be paid	Within no more than 10 working days